

**POSITION: Senior Expert on Decarbonization and Coal Industry Reform
(Category 2)**

1. Objective(s) and Linkages to Reforms

The Senior Expert will be a full-time consultant in the Reform Support Team (RST) at the Ministry of Energy of Ukraine (Minenergy).

The RST is a group of Ukrainian professionals (non-civil servants) funded on a temporary basis by donors that provides targeted technical support and assists the ministry in the design and implementation of priority reforms. The RSTs in various Ukrainian ministries and governmental agencies have been operational since 2016. The RST at Minenergy has been launched in 2021 to assist the ministry with the implementation of priority reforms in the following areas:

- Public Administration Reform (PAR) and Capacity Building
- Integrated Approach for the Energy Policy Formation
- Ensuring Efficient Operation of Energy Markets
- Decarbonization and Coal Industry Reform, including Implementation of the National Plan of Reducing Emissions from Large Combustion Plants (National Emission Reduction Plan)
- Improving Energy Efficiency
- Improving Corporate Governance in State-Owned Enterprises.

The RST will assist with filling the capacity gaps in the design and implementation of the above priority reforms, strategies, programs and strengthening the partnerships between the priorities of the Minenergy and relevant donors' support.

2. Position and Reporting Lines

The Senior Expert on Decarbonization and Coal Industry Reform will be responsible for the following:

- support in consulting services and preparation of policy papers, legal drafts, analytical materials, roadmaps;
- cooperation with the relevant departments of Minenergy and other stakeholders;
- participation in analysis of existing Ukrainian and EU legislation in energy and climate;
- contributions to development and implementation of the decarbonization strategy of Ukraine;
- providing support to capacity building in the ministry.

The Senior Expert will be subordinated to and coordinated by the Senior Project Manager on Decarbonization and Coal Industry Reform or the RST Director.

The Senior Expert will work in close cooperation with the Senior Lawyer on Decarbonization and Coal Industry Reform and the Deputy Minister in the relevant areas.

3. Duration and Proposed Timeframe

This consultancy assignment is expected to start on February 14, 2022 and has an estimated duration up to 6,5 months. This assignment has an opportunity for extension for another 12 months, subject to the donors funding availability and the consultant's performance.

4. Main Duties, Responsibilities and Deliverables

4.1. Main Duties and Responsibilities

- Contribution to the development of the sector's reform agenda and action plans;
- Participation in the audit of Ukraine's existing commitments on energy and climate (as relevant to the energy industry);
- Analysis of existing analytics in areas to be reformed;
- Monitoring and evaluating proposed changes to laws and secondary legislation;
- Preparation of timely and quality reports and status updates on reform implementation progress;
- Preparation of analytical papers, reports, presentations and other materials;
- Supporting communications with mining unions, regional state administrations, municipalities, non-governmental organisations and communication with foreign partners
- Other responsibilities as assigned by the Senior Project Manager on Decarbonization and Coal Industry Reform.

4.2. Main Anticipated Deliverables

- Participation in drafting of Action Plans developed by the RST to provide inputs on necessary legal and regulatory actions;
- Analysis, monitoring and research on the achievement of indicators and goals set by key strategic documents of Ukraine;
- Preparation of communications plans, documents and support of the communication process based on the results of which preparation of recommendations to the ministry's management;
- Coordination support of various cooperation during the green transition and liquidation of the coal industry;
- Preparation of recommendations for the implementation of European regulations on emissions reduction;
- Regular progress reports on reform development and implementation.

5. Qualifications, Skills and Experience

5.1 Qualifications and Skills

- A Master's degree in Law, Management, Economics, Energy, Engineering, Finance, or Ecology;
- Minimum 3 years of experience in drafting legislation and regulatory documents related to Ukraine's energy market liberalisation and reform;
- Strong teamwork and communication skills;
- Impeccable ethical standards;
- Strong analytical skills with the ability to interpret complex legal, commercial and financial information;
- International professional experience is an asset;
- Fluency in Ukrainian and English.

5.2 General Professional Experience

- More than 7 years of general professional experience;
- Minimum 3 years of experience in energy sector or public administration, consulting;

5.3 Specific Professional Experience

- Proven knowledge and professional experience in energy sector, climate, public policy, supporting reforms aimed at European integration of Ukraine;
- Familiarity with the reform agenda in Ukraine, understanding of policy formulation process;
- Understanding of the climate agenda in Europe and ways to achieve its decarbonization goals, understanding of how to implement them in Ukraine;
- Experience in cooperation with the government is an asset;
- Experience in international companies/corporations with strong organizational culture is an asset.

6. Indicative Performance Criteria: (Key Performance Indicators - KPI)

- % of tasks delivered within deadlines;
- Timely submission of monthly performance reports.

7. Funding Source

The funding source of this assignment is the EBRD Ukraine Stabilization and Sustainable Growth Multi-Donor Account (MDA). Contributors to the MDA are Denmark, Finland, France, Germany, Italy, Japan, the Netherlands, Norway, Poland, Sweden, Switzerland, the United Kingdom, the United States and the European Union, the largest donor.

Please note, selection and contracting will be subject to the availability of funding.

8. Submissions

Submissions must be prepared in English only and delivered electronically by February 4, 2022 to the following address: jobs@mev.gov.ua.

All submissions must include a completed Application Form, NDA Form, the candidate's Curriculum Vitae and Reference Letter (original in English, or Ukrainian with English translation) together with the contact details of two further referees who, if contacted, can attest to the professional background of the candidate.

Only applications which have been submitted using the correct template and are fully completed will be considered.

[Download Application Form](#)

[Download NDA Form](#)

Important notice: only Ukrainian nationals are eligible to apply; civil servants are not eligible to apply unless 6 months have elapsed since they left such employment.

9. Selection Procedure

Following the evaluation of all applications received, selected candidates may be invited to the test. Only shortlisted candidates will be invited to the interview.